

~~SECRET~~

FILED: 04 M-2  
RETURN TO

RECORDS MANAGEMENT DIVISION

*Return of Item 6 -  
File*

List of Material Given [REDACTED] the IG's Office

25X1A9a

1. Copies of brochures relating to:
  - (a) Forms Management
  - (b) Reports Management
  - (c) Correspondence Management
  - (d) Records Disposition
  - (e) Records Management Program Guide
2. Statement showing status of Agency vital materials program
3. Paperwork management in CIA (copy of material used for letter to Bureau of the Budget in 1955)
4. Statement of Membership in professional organizations and subscriptions to professional publications
- Actd. ✓* 5. Compilation of statutes and regulations pertaining to records management.
- Actd. ✓* 6. Copy of Proposed Records Management Regulation *Not Returned*